

Villas at Chestnut Ridge
Architectural Control Application
c/o The Newcomb Group

10214 Chestnut Plaza Drive #220 Fort Wayne IN 46814

tng@newcombgroup.us

Name(s) _____ Date _____ Lot _____

Address _____

Email Address _____ Phone # _____

Projected Start Date of Project _____ Projected End Date of Project _____

Please be aware of the following:

- Residents or their contractors are responsible to call 811 for utility locates
- Most projects require permits. Please call the Allen County Department of Planning at 260-449-7607 first and then call the Allen County Building Department at 260-449-7131. Residents are responsible to call these departments and obtain and display permits.
- Please read the Architectural Control section of your Restrictive Covenants before planning your project.
- Sheds, playsets and pools are prohibited
- All projects should be completed within 60 days of start date
- Approved shingles: Landmark Max Def Weathered Wood & Owens Corning Duration Driftwood
- Approved paint color: Sherwin Williams Loggia Super Satin

Projects that will need approval from the Architectural Control Committee:

Please indicate the proposed project type by placings an “x” next to description(s) below and provide a brief description of the project

☐ Deck ☐ Roof Replacement ☐ Concrete patio or patio replacement
☐ Pergola/gazebo ☐ 3 seasons room/patio enclosure ☐ Room addition ☐ Other (please describe below)

Except for roof replacements, a plot plan or survey must be included with your application. You or your contractor, if applicable, must provide dimensions on the plot plan of proposed structures and exact distances to all property lines, easements (if applicable) and your home

Description of Project:

Required information about your project

Decks:

Color : _____ Dimensions: (L x W) _____ Materials: ___ Wood ___ Composite ___ Other

All other projects

Color: _____ Materials: _____ Dimensions: _____

Contractor name (if applicable) _____

Before submitting this application, did you:

1. Fill out all required info including your Lot number
2. Read the Architectural Control section of your Restrictive Covenants
3. Contact the Allen Co Department of Planning & Allen Co Building Dept for permits (if applicable)
4. Include plot plan of your home with all required info
5. Include contractor's plans (if applicable) and any pictures or examples of your project
6. Allow enough time for the committee to render a decision before starting your project, hiring a contractor or ordering any materials

Options to submit the application and supporting documents:

1. By mail: Send to The Newcomb Group 10214 Chestnut Plaza Drive #220 Fort Wayne IN 46814
2. By email: Send to tng@newcombgroup.us

Approval process:

1. Once application & supporting documents are received in our office they are reviewed and sent to the Architectural Control Committee for consideration
2. When decision rendered by the committee, you will be contacted by our office with the decision. This process usually takes 1-2 weeks but can take up to 30 days

Action taken by Architectural Control Committee

Date application received _____ Date of decision _____

___ Project approved ___ Project requires more information _____

___ Project not approved

Approved by _____