

PALMIRA LAKES VILLAS COMMUNITY ASSOCIATION, INC.
ARCHITECTURAL CONTROL REQUEST

Scope of Architectural Control Request:

No Unit, building, outbuilding, garage, fence, wall, retaining wall, or other structure of any kind shall be erected, constructed, placed or maintained on the Properties, nor shall any dwelling or other improvements on each Unit, as originally constructed and provided by Developer, be altered, changed, repaired or modified, including, without limitation, the painting of a dwelling or any other maintenance or repair which changes the exterior appearance of a dwelling or other improvements on a Unit, unless prior to the commencement of any work thereof two complete plans of specifications therefor, including but not limited to, exterior colors, materials, and decorations...shall have been submitted in writing for approval and approved in writing by the Architectural Control Committee.

ARCHITECTURAL APPROVAL HOMEOWNER DATA:

Date Submitted to Committee _____ **Proposed Start Date** _____
Name _____
Address _____ **Lot #** _____
Phone _____
Email Address _____
Property Owner Signature _____

DESCRIPTION OF REQUEST (attach copies of actual plans/specifications/proposals):

The Architectural Control Committee shall have ninety (90) days from date of receipt of request to approve the submitted plans and specifications before any work may start. This approval does not replace any building permits required by City/County government. Remember for your own protection, as the homeowner, you should review any easement issues that may arise with this addition or modification. Should your project be approved remember to CALL BEFORE YOU DIG. The number is 811.

Please remit form with attachments to: **Palmira Lakes Villas Community Assn., Inc.**
Email: tng@newcombgroup.us **c/o The Newcomb Group**
10214 Chestnut Plaza Drive #220
Fort Wayne, IN 46814

FOR BOARD USE ONLY

Date received by Committee _____
Approved _____ **Denied** _____
Require more information from Homeowner _____
Explanation _____

A FULL SERVICE COMMUNITY MANAGEMENT COMPANY

10214 Chestnut Plaza Drive, #220 | Fort Wayne, IN 46814 | Office: 260.432.3942 | newcombgroup.us

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