

MILL CREEK VILLAS COMMUNITY ASSOCIATION, INC.

ARCHITECTURAL REQUEST

Scope of Architectural Request: (please read Covenants, Sections 9 & 10)

No buildings, fence, wall, or other structure shall be commenced, erected or maintained upon the properties, nor shall any exterior addition to, or changes to, or alteration therein be made until plans and specifications showing the nature, kind, shape, height, materials and location of the same shall have been submitted to and approved in writing, as to the harmony of external design and location in relation to surrounding structures and topography by the Architectural Committee. **The ARCH Committee shall have fifteen (15) days to approve the submitted plans and specifications before any work may start.** This approval does not replace any building permits required by City or County government.

HOMEOWNER DATA for ARCHITECTURAL APPROVAL:

Date Submitted to Board \_\_\_\_\_ Project Start Date \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_ Lot # \_\_\_\_\_

Signature \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

DESCRIPTION OF REQUEST (include plans/plot map/proposals - SEE UNDERLINED ABOVE):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please remit form, with all attachments, via USPS to:**

Or Via e-mail:

[tng@newcombgroup.us](mailto:tng@newcombgroup.us)

[ron30303@comcast.net](mailto:ron30303@comcast.net)

Mill Creek Villas

10214 Chestnut Plaza Dr. #220

Fort Wayne, IN 46814

FOR BOARD USE ONLY OKs: \_\_\_ Pres \_\_\_ VP \_\_\_ Sec \_\_\_ Treas \_\_\_ Social \_\_\_ Mtce

Date received by Board : \_\_\_/\_\_\_/\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_ - Require more information from Homeowner \_\_\_\_\_

Explanation \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Additional information received on: \_\_\_/\_\_\_/\_\_\_

2<sup>nd</sup> Approval \_\_\_\_\_ Denial \_\_\_\_\_ Require more information from Homeowner \_\_\_\_\_